



Gilbert's Moving Checklist

<input type="checkbox"/> Phone Gilberts Cartage 0800 60 30 20	To ensure we are available on your moving day		
<input type="checkbox"/> Packing Materials	Ask us for a competitive price on all packaging requirement		
<input type="checkbox"/> Disconnect Power	Arrange with power company to disconnect power on moving day		
<input type="checkbox"/> Disconnect Phone	Arrange with Phone Company to disconnect phone and internet services on moving day		
<input type="checkbox"/> Disconnect Gas	Arrange with Gas Company to disconnect Gas on moving day		
<input type="checkbox"/> Shut off Water	Arrange with Council for last reading of water meter. Also take your own last reading of water meter on moving day		
<input type="checkbox"/> Redirect Mail / Change of Address <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <input type="radio"/> Work <input type="radio"/> Insurance <input type="radio"/> IRD <input type="radio"/> Bank Statements <input type="radio"/> Credit Cards <input type="radio"/> NZ Herald <input type="radio"/> Sunday Paper <input type="radio"/> Other Subscriptions <input type="radio"/> Doctors <input type="radio"/> Dentist <input type="radio"/> Mechanic <input type="radio"/> AA Membership </td> <td style="width: 50%; border: none;"> <input type="radio"/> Friends and Family <input type="radio"/> Mobile Phone – Billing address <input type="radio"/> Sky Television <input type="radio"/> LTSA – Vehicle Registration <input type="radio"/> Vets <input type="radio"/> Library <input type="radio"/> Fly Buys/ One Card <input type="radio"/> Supermarket Card <input type="radio"/> Air points membership <input type="radio"/> Fuel Cards <input type="radio"/> Gardening Services <input type="radio"/> Rubbish Services </td> </tr> </table>		<input type="radio"/> Work <input type="radio"/> Insurance <input type="radio"/> IRD <input type="radio"/> Bank Statements <input type="radio"/> Credit Cards <input type="radio"/> NZ Herald <input type="radio"/> Sunday Paper <input type="radio"/> Other Subscriptions <input type="radio"/> Doctors <input type="radio"/> Dentist <input type="radio"/> Mechanic <input type="radio"/> AA Membership	<input type="radio"/> Friends and Family <input type="radio"/> Mobile Phone – Billing address <input type="radio"/> Sky Television <input type="radio"/> LTSA – Vehicle Registration <input type="radio"/> Vets <input type="radio"/> Library <input type="radio"/> Fly Buys/ One Card <input type="radio"/> Supermarket Card <input type="radio"/> Air points membership <input type="radio"/> Fuel Cards <input type="radio"/> Gardening Services <input type="radio"/> Rubbish Services
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<input type="checkbox"/> Pets	Arrange for Pet's Transport and/or Accommodation on moving day		
<input type="checkbox"/> Disposal of Unwanted Rubbish	Arrange Skip for moving day		
<input type="checkbox"/> Other things I need to remember <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>			



Helpful Hints When Moving

- Defrost and empty your fridge and freezer (if practical, otherwise have a box on hand so the contents of the fridge and freezer can be placed in it prior to loading the truck)
- Have all appliances ready for removal
- Remove all fixtures and fittings from your walls (Gilberts Cartage can help with this)
- Dismantle kitset furniture (Gilberts Cartage can help with this)
- Do not put breakables in drawers
- Do not put liquids in drawers (sauce bottles, perfumes, etc)
- Do not overload drawers – too much weight can damage furniture
- Try to ensure that all boxes are flat across the top so they can be easily stacked
- Clearly mark fragile boxes
- Label the boxes so they can be placed in the correct room at your new home
- Let neighbours and new owners/tenants know your new address
- Arrange cleaners to clean house and carpets once moved
- Change alarm codes in old house with new owners
- Arrange for alarm to be installed in new house
- Spare keys cut for new house
- Transport your own valuables i.e. Jewellery, Photo Albums and so on
- Organise accommodation whilst move is taking place, if required
- Phonebook – pick up new ones from Postshop
- Rubbish Bags at new house to collect rubbish from unpacking